



# Health and Wellbeing Board

Minutes - 4 March 2015

## Attendance

### Members of the Health and Wellbeing Board

Cllr Sandra Samuels (Chair) Cabinet Member for Health and Wellbeing  
Maxine Bygrave Chair, Healthwatch Wolverhampton  
Alan Coe Independent Chair, Wolverhampton Safeguarding Children's Board  
Cllr Steve Evans Cabinet Member for Adult Services  
Dr Helen Hibbs Chief Officer, Wolverhampton City Clinical Commissioning Group  
Cllr Val Gibson Cabinet Member for Children and Families  
Christine Irvine Wolverhampton Voluntary Sector Council  
Ros Jervis Service Director Public Health and Wellbeing  
Simon Hyde West Midlands Police  
Linda Sanders Strategic Director for People

### By invitation

Cllr Roger Lawrence leader of the Council  
Jeremy Vanes Chair, Royal Wolverhampton NHS Trust

### Employees

Carl Craney	Democratic Support Officer, Governance Directorate
Noreen Dowd	Chief Operating Officer, Wolverhampton City Clinical Commissioning Group
Glenda Augustine	Consultant in Public Health, People Directorate
Heather Ernsts	Wolverhampton Partnership Manager, Place Directorate
Lamour Gayle	Business Manager, People Directorate
Viv Griffin	Service Director - Disability and Mental Health, People Directorate
Tony Ivko	Service Director - Older People, People Directorate
Steven Marshall	Designate Chief Operating Officer, Wolverhampton City Clinical Commissioning Group
Richard Welch	Head of Community Recreation, People Directorate

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## Part 1 – items open to the press and public

*Item No.*      *Title*

- 1      **Apologies for absence (if any)**  
Apologies for absence had been received from Cllr Paul Singh (Shadow Cabinet Member for Health and Wellbeing), Professor Linda Lang (University of Wolverhampton) and Sarah Carter (BCF Programme Director – Wolverhampton City Clinical Commissioning Group)

2       **Notification of substitute members (if any)**  
No notifications of substitutes had been received.

3       **Declarations of interest (if any)**  
No declarations of interest were made.

4       **Minutes of the previous meeting**  
Resolved:

That the minutes of the meeting held on 7 January 2015 be confirmed as a correct record and signed by the Chair.

5       **Matters arising**

With reference to Minute No. 6 (Chair's remarks (if any), the Chair, Cllr Mrs Sandra Samuels, advised that Central Government was keen to ensure that a close working relationship existed between Health and Wellbeing Boards and the Health Scrutiny Panel of the individual authorities. She reported that she met with the Chair of the Health Scrutiny Panel and relevant Officers on a six weekly basis to review the Forward Plan of the Health and Wellbeing Board in order to enable the Health Scrutiny Panel to intimate if it wished for pre-decision scrutiny to be undertaken on particular issues.

With reference to Minute No. 8 (Health and Wellbeing Board Forward Plan 2014/15) and with particular reference to the report to be considered at this meeting in relation to NHS Capital Programme (Agenda Item No. 18), the Chair reported that NHS England had advised that it would be unable to provide much more information at today's meeting than had been provided at the last presentation but would be able to update the Board fully at the next meeting on the monies secured for Wolverhampton practices from the fund set up by Government for Primary Care infrastructure. Accordingly, she had agreed that the report scheduled for discussion at Agenda Item No. 18 be deferred to the next meeting.

With reference to Minute No. 9 (Wolverhampton Safeguarding Children's Board Annual Report 2013 – 14), The Chair reported that Dr Helen Doggett had now been designated by the Wolverhampton City Clinical Commissioning Group as the General Practitioner with responsibility for safeguarding issues.

With reference to Minute No. 10 (Health and Wellbeing Board – Governance arrangements including updated Terms of Reference and amendments to membership), Dr Helen Hibbs advised that Governing Body elections for the Wolverhampton City Clinical Commissioning Group had been held recently but three vacancies still remained. A bye election would be held shortly and appointments made, including to the Health and Wellbeing Board at that point.

With reference to Minute No. 11 (Mental Health Strategy / Mental Health – Crisis Concordat), Noreen Dowd advised that work on the Crisis Concordat was on track for completion by the end of March 2015.

With reference to Minute No. 12 (Implementation of Action Plans following the Francis Report – Update), Dr Helen Hibbs reported that work on this issue was progressing.

With reference to Minute No. 14 (Proposals to deliver planned care for Wolverhampton patients at Cannock Chase Hospital – Update), Noreen Dowd reported that a meeting had been held between the petitioners and representatives of the Royal Wolverhampton NHS Trust in relation to breast care and clinical leads.

**6 Summary of outstanding matters and Chair's update**

Resolved:

That the report be received and noted.

**7 Health and Wellbeing Board Forward Plan 2014/15**

Viv Griffin presented the Health and Wellbeing Board Forward Plan for 2014/15 and advised that a significant report in relation to the Better Care Fund would be submitted to the next meeting of the Board. She invited partners to submit details of any matters to be considered at future meetings. The Chair reported that a report in connection with the NHS Capital Programme would be submitted to the next meeting (Minute No. 5 and Minute No. 18 refer).

Resolved:

That the Forward Plan, as now amended, be received and noted.

**8 Obesity Call to Action - Update and progress made towards developing an action Plan to tackle obesity in Wolverhampton**

Richard Welch, Head of Service, Healthier Place, presented a report which informed the Board on the significant progress which had been made since the publication of the Public Health Annual Report "Weight – We can't wait" at the meeting held on 9 July 2014. The report detailed the successful obesity summit, significant other initiatives – e.g the member obesity champions and 'million' campaigns and progress made towards developing the city wide action plan.

Ros Jervis, Service Director, Public Health and Wellbeing drew to the attention of the Board the visit to Wolverhampton of Duncan Selbie, Chief Executive, Public Health England (PHE) who had recognised the significant challenges faced by Wolverhampton and the progress made to date. This visit had been followed up by Professor Kevin Fenton, National Director Health and Wellbeing PHE who had been asked by Duncan Selbie to find out more of the approach adopted by Wolverhampton in order that it could be used as an exemplar in his evidence to the House of Commons Select Committee on obesity, diet and physical activity. This had been followed up by a further visit and had been referred to in Duncan Selbie's 'Friday message on 6 February 2015:

*"I see lots of innovation and lots of problems that some might say are intractable but which local politicians, clinicians and managers are getting on with addressing (.....). they are the natural leaders for making things happen. For example, that is exactly what they are doing in Wolverhampton where their population experiences a number of health problems and none more compelling than obesity. (.....) the City council is tackling this as a whole city priority. Led by Ros Jervis, their Director of Public Health, everyone across the city is getting involved including the Acute Trust and the CCG. I was met at the station by three councillors, two of whom had between them lost a*

*number of stones and they have all been sharing their experiences with their communities through tweets and blogging. They are not just 'warning and informing', they are actually leading from the front and they are determined to turn things around."*

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/401940/DS\\_Friday\\_message\\_6\\_February\\_2015\\_final.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/401940/DS_Friday_message_6_February_2015_final.pdf)

Richard Welch expanded on the four workstreams, namely:

- To halt the rising trend in childhood obesity in reception year children
- To slow down the rapid rise in childhood obesity from reception year to year six
- To reduce the number of inactive adults in Wolverhampton so that those who do no physical activity begin to be more active
- To increase physical activity amongst children and young people

Ros Jervis explained that the workstreams had been identified at the Obesity Summit and other sources. She reminded the Board that this was only the commencement of a long process and that an Action Plan in relation to this issue would be submitted to the next meeting. She commented that the issue was system wide and not wholly the preserve of Public Health, that she would welcome all assistance in unblocking obstructions to a successful outcome and that she looked forward to the support of all partners in achieving a system wide approach to resolving this issue.

Cllr Steve Evans commented that he supported whole heartedly the aims and objectives of the Strategy and looked forward to Wolverhampton schools support on this issue. He raised his concern in relation to the inability of the Planning Committee, owing to the current legislation, to prevent the proliferation of fast food outlets in close vicinity of schools. He suggested that there was an urgent need

to enable local people to have the right choices available to them without the Council and its partners being seen to impose a "nanny state" regime. He referred to the excellent initiatives launched recently under the "WV Active" banner and reiterated the need for a joined up approach to tackle the problem. Ros Jervis confirmed the involvement of the Planning Service in addressing the issue as one of the key stakeholders.

Maxine Bygrave, Chair – Wolverhampton Healthwatch, referred to a recent television series "Junk Food Addicts" which had highlighted the links between poor eating habits and poor dental health. She enquired as to the involvement of the NHS dental Service in addressing the Obesity initiative. Ros Jervis confirmed that the PHE Dental Service were key stakeholders in addressing this matter.

Resolved:

1. That nominations from partners to be part of individual workstreams be welcomed;
2. That the forthcoming nominations from the Wolverhampton Hospitals NHS Trust and Wolverhampton City Clinical Commissioning Group be awaited;

3. That the 'whole systems' approach, by agreeing that members act as enablers and 'unblockers' should problems arise be endorsed;
4. That the progress made and proposed content of the Action Plan to tackle obesity in Wolverhampton be noted.

9 **Working Well Week**

Heather Ernsts, Wolverhampton Partnership Manager, reported on the arrangements which had been made for Working Well Week which was to be held as part of the City Conference season. The aim of the week was to build on the City Strategy as launched in 2014 to encourage healthy lifestyles and seeking employment. The City Conference Season would be held over three weeks and would be aimed at the following target audiences:

- Businesses;
- Residents;
- Visitors.

The aim was to encourage people to compete for employment opportunities and, hopefully, which would lead to a healthier lifestyle. The programme would comprise 40 events over five sections with four focussed on residents. The programme would draw attention to:

- The availability of outside gym facilities and walking for health initiatives;
- Supporting career choice;
- Preparing people to obtain employment including tips on attending and appropriate behaviour at interviews;
- Supporting people to get fitter and healthier.

Healthchecks, including advice on smoking cessation would be available at all sessions. There would also be an opportunity to share and debate experience on poverty and unemployment experiences. It was also proposed to stage a debate, sponsored by Wolverhampton University on supporting children and families out of poverty.

Resolved:

That the report be received and noted.

10 **Draft Infant Mortality Action Plan**

Glenda Augustine, Consultant in Public Health, presented a report which provided an overview of the Infant Mortality Action Plan developed by the multi-agency working group to address the high rate of infant mortality in Wolverhampton. She referred to the difficulties now experienced in obtaining statistics relating to this matter due to the Health and Social Care Act and information governance issues. An information sharing protocol was being prepared by the Information Governance Team to overcome these difficulties. The information sharing protocol would also need to be approved by the Caldicott Guardians of both the Royal Wolverhampton NHS Trust and the Council.

Ros Jervis advised that infant mortality was defined as a live birth with death occurring within 12 months of the birth. She also reminded the Board of a Scrutiny Review into the issue which would report to Cabinet in June 2015. Mrs Christine Irvine, Wolverhampton Voluntary Sector Council commented on the closure of various Children's Centres which had been a source of extremely useful advice to expectant mothers.

Resolved:

That the draft Infant Mortality Action Plan for 2015 – 2018 be approved.

11 **Funding transfer from NHS England to Social Care 2014/15**

Cllr Steve Evans, Cabinet Member for Adult Services presented a report which provided information and sought approval for the allocation of the funding transfer from NHS England to Social Care for 2014/15. Noreen Dowd, Interim Chief Operating Officer, Wolverhampton City Clinical Commissioning Group, emphasised that this money ( £6.3m) was for 2014/15 and would be used to support adult social care which also had a health benefit.

Resolved:

1. That the allocation of the funding transfer from NHS England to Social Care for 2014/15 be approved;
2. That delegated authority be granted to the Cabinet Member for Adult Services in consultation with the Strategic Director for People and the Director of Finance to approve the detailed allocation of this funding to services;
3. That the Council entering into an agreement under Section 256 of the NHS Act 2006 to document the transfer of funds to the Council be approved.

12 **Joint Strategic Needs Assessment (JSNA) Qualitative Chapter: Patient Safety**

Glenda Augustine presented a report which provided a collated summary of patient safety derived from local assessment in response to the Francis Inquiry and the Safeguarding and Winterbourne review reports for Wolverhampton produced by Wolverhampton City Clinical Commissioning Group and Wolverhampton Safeguarding Board respectively. Ros Jervis explained that the Qualitative Chapter had been produced following the Peer Review on Children and Adults and comments on what the Joint Strategic Needs Assessment (JSNA) should contain. It had been agreed that the priorities would be re-examined together with where energies and resources should be committed. She invited the Board to indicate how it wished this document to be presented and how the JSNA was prepared in future. The Public Health Team would scope the JSNA including best exemplars nationally.

Alan Coe, Independent Chair of the Wolverhampton Safeguarding Boards suggested that the document be viewed as an addition to the JSNA. He expressed concern that paragraph 7.1 of the report gave the impression that appropriate and necessary measures were in place in respect of patient safety when this was only an assumption. The Chair, Cllr Mrs Sandra Samuels, reminded the Board that the Public Health Team had liaised with both Safeguarding Boards on this matter and an assurance that the system was satisfactory had been received.

Resolved:

1. That the joint Strategic Needs Assessment (JSNA) qualitative summary on patient safety and quality be noted;
2. That the Public Team Team progress work on scoping the JSNA and best exemplars nationally and a further report on this matter be submitted to a future meeting.

13 **Wolverhampton City Clinical Commissioning Group and Wolverhampton City Council Mental Health Strategy**

Noreen Dowd presented a report which provided the Board with an update regarding the commissioning of the Mental Health Strategy, specifically regarding the actions required to address the needs and requirements of key vulnerable groups. She advised that a number of sources of evidence suggested that a number of inequalities and demographic factors could have a significant effect on the local needs and uptake of mental health services. The information had been validated by local data capture which included the experiences of the City's stakeholders including service users and carers and providers.

Alan Coe acknowledged that the concerns raised at the last meeting had now been addressed. He raised the question as to how "Out of City" placements were addressed. Noreen Dowd advised that such placements were reviewed regularly and attempts were made to secure more local placements and every attempt was made to ensure that appropriate safeguarding measures were in place.

The Chair enquired as to whether the Strategy had regard to the "Prevent" agenda. Noreen Dowd responded that 20 partners were included within the Crisis Concordat. Viv Griffin, Service Director for Disability and Mental Health, reported that the Delivery Plan was being developed and would be re-signed by all partner organisations.

Resolved:

That the development and implementation of the Mental Health Strategy, including amendments made to address the needs and requirements of key vulnerable groups be noted.

14 **Wolverhampton City Clinical Commissioning Group (WCCCG) - Decommissioning and Disinvestment Strategy**

Dr Helen Hibbs, Chief Officer, Wolverhampton City Clinical Commissioning Group, presented a report which outlined the Decommissioning and Disinvestment policy of that Group. She reported that this policy was part of the long term commissioning strategy and comprised a review of commissioned services and those to be reviewed and/or decommissioned. She reminded that Board that the Commissioning Group was the legally accountable body and was required to demonstrate value for money within all services. She assured the Board that patient safety was paramount within all services.

Linda Sanders, Director for People, advised that the Commissioning Group had statutory responsibility for those services it commissioned and that it was required to comply with Department of Health (DoH) guidelines. The policy was linked closely to the Better Care Fund and, in future, the arrangements would be amended to reflect the pooled budget arrangements and a shared endeavour.

Maxine Bygrave, Chair, Wolverhampton Healthwatch, reported that she would be meeting with the Commissioning Group on the processes to be followed with decommissioning and disinvestment and also with regard to plans for expenditure from the Better Care Fund and the implications for decommissioning and disinvestment. She advised that some Third Sector Groups might no longer have the capacity to assist with the provision of services given the reduction in available resources and the increase in demand.

The Chair, Cllr Mrs Sandra Samuels, questioned the position with regard to Equality Impact Assessments. Dr Helen Hibbs advised that these would be undertaken in respect of each service. The Chair enquired as to the representation from the Council on the Governing Body. Dr Helen Hibbs advised that Viv Griffin, Service Director, Disability and Mental Health and Ros Jervis, Service Director, Public Health and Wellbeing were the representatives of the Council on the Governing Body.

Resolved:

That the Decommissioning and Disinvestment policy of the Wolverhampton City Clinical Commissioning Group be noted.

15 **Better Care Fund - Update**

Noreen Dowd presented a report which detailed the proposed arrangements for the Section 75 agreement for the management of the Better Care Fund and which appraised the Board of progress against workstreams and the overall programme since the last meeting. She reminded the Board that the Better Care Fund was:

- The future – integrated commissioning and shared resources;
- An opportunity to do things better;
- An opportunity to agree hosting arrangements with the local authority;
- The Wolverhampton submission had been the only one in the area agreed by the Department of Health without conditions being attached;
- That this was not new money given that pooled budgets had operated previously;
- The role of the Health and Wellbeing Board as the strategic lead.

Resolved:

1. That the next steps of the plan programme be approved;
2. That the Section 75 agreement between the Wolverhampton City Clinical Commissioning Group and the Council be supported;
3. That delegated authority be granted to the Cabinet Member for Health and Wellbeing (Chair of the Health and Wellbeing Board) to agree formally the detailed Section 75 agreement prior to 31 March 2015;
4. That the best thanks of the Board be extended to all Officers of the Clinical Commissioning Group and the Council involved with the work undertaken to date with regard to the Better Care Fund.

16 **Feedback from Sub Groups**  
**(i) Children's Trust Board**

Cllr Val Gibson, Cabinet Member for Children and Families reminded the Board that a report from the last meeting of the Children's Trust Board had been considered at the last meeting. The Children and Young People Plan had been launched at an event on Wednesday 25 February 2015 and had been very successful and well attended. Noreen Dowd commented that the event had been an excellent example of partnership working and had included the voice of young people.

**(ii) Transformation Commissioning Board**

Viv Griffin presented the minutes of the meeting of the Transformation Commissioning Board held on 29 January 2015.



### **(iii) Public Health Delivery Board**

Ros Jervis presented the minutes of the meeting of the Public Health Delivery Board held on 3 February 2015. She informed the Group that the Department had been re-titled as “Public Health and Wellbeing” and now had responsibility for Community Safety and Resilience matters.

She reported on a visit to Wolverhampton by Duncan Selbie, Chief Executive, Public Health England to the Refugee and Migrant Centre to review the work on supporting new arrivals with regard to their health needs. The Chair, Cllr Mrs Sandra Samuels, reported that she had been invited to attend a round table discussion with Duncan Selbie in connection with Tuberculosis and Hepatitis C when she had raised various concerns with the Health Minister and where she had asked for support on behalf of the Wolverhampton health community.

#### **17 Exclusion of the press and public**

Resolved:

That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information as detailed in paragraph 3 of the Act.

### **Part 2 – exempt items, closed to the press and public**

#### **18 NHS Capital Programme**

Resolved:

That consideration of this matter be deferred for consideration at the next meeting of the Board.

#### **19 LGIU and CCLA Councillor Achievement Award - Cllr Val Gibson**

On behalf of the Board, Cllr Steve Evans congratulated Cllr Val Gibson on winning a prestigious award from the LGIU and CCLA for her work to drive forward improvements for children and families in Wolverhampton.